



Sidney Job Service Employers' Committee

Meeting Minutes

10-25-06

Country Club

Employers Attending

Laura Scheiber	Sidney Chamber of Commerce and Agriculture
Leslie Messer	Richland Economic Development
Henry Johnson	Richland County Commissioners
Sharon Nelson	Sidney Sugars
Renee Goss	Sidney Public Library

Job Service Staff Attending

Colleen Topp	Sidney Job Service
Vernette Torgerson	JSEC Coordinator

Minutes from last meeting: Tabled

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Treasurer's Report

Sharon Nelson, Treasurer, reported the checking account currently has \$2,366.63 after pay four of the bills from the Steve Beck Seminar. This would include his bill and motel room. The bills remaining are Chamber for food, FFA for helping set up, and Hockey Dome for usage.

Vernette reported a total of \$6200.00 made from both days. The costs, four refunds, and money due to Glendive JSEC equal \$3,760.83, thus a grand total of \$2039.17 was profited from the event.

FFA was contacted to assist in setting up for the event and taking down in return for a donation. Leslie moved a donation of \$200 to \$250 be given, Renee seconded the motion. Discussion: Sharon suggested \$225. Motion passed unanimously to pay the FFA group \$225.

Vernette noted the PA system was donated by Sunrise Music and Tri County donated \$40.

Vernette provided Sharon with the remaining checks. Sidney Job Service is the only outstanding registration for a total of \$120.

Old Business

Steve Beck:

The feedback from the community continues to be very positive. We received two interested in JSEC, Tami Halcolter from Stockman Bank and Tracey Hagen from Blue Rock.

Logistical items noted: the table setting and the smaller atmosphere of the set up worked well, the flavored popcorn was a hit, the acoustics of the room were great,

In the future we do not want to have more than 150 attendees and an oversized room. Steve Beck himself prefers to keep the attendance at 100 so that he can interact more closely with the audience.

Discussion occurred about bringing him back for Part II. No member present had any reservations. It was decided to move forward with planning Part II. Steve Beck mentioned to Vernetta he has dates in March open. This falls into the plan of having a training every fall and spring. The Chamber is interested in having him speak at their Banquet and would consider moving the banquet date to make that happen. Also it appears the hospital is looking at having specific training from him as well. Vernetta will contact Amy Blehm from the hospital to determine their plan. Vernetta will also contact Steve Beck regarding possible dates. The decision was made to have Part I – 1 session the first day and Part II – two sessions the second day. If possible we will coordinate with Glendive again.

Training Needs Survey:

The survey results are as follows:

Customer Service

- 22 Phone Skills
- 46 Communication Skills
- 21 Professional Appearance
- 60 Dealing with difficult people
- 1 Dealing with Confrontation
- 1 Conflict Resolution
- 1 Self Help – Positive Attitude/Thinking

Computer Skills

- 39 Microsoft Office
- 25 WEB page design
- 1 Ad Publishing Layout & Design
- 1 Specialized Program Training

Workplace Safety

- 7 Security Issues
- 29 Ergonomics

15 Generational Diversity

New Business

Future Trainings:

The group will actively seeking out speakers for the Dealing with difficult people. Also Vernetta and Colleen reported on the speaker heard at a recent training, Alyce Cornyn-Selby. She is the author of several books and presents on several topics. She was humorous and uplifting to listen too. Both felt she would be a choice to bring into the community. She was also suggested as an option for the Chamber banquet. Speaking topics can be reviewed on her website at www.justalyce.com.

Vernetta also reported that several speakers are available right here in Montana. The Montana Speakers Network has several speakers available on a range of topics primarily related to business. Speakers can be viewed at www.montanaspeakers.com. Vernetta has listened to one of the speakers Kimm Gibbs present on communication.

By-Laws:

Vernetta reported she has been unable to find an approved set of by-laws. All sets are marked draft. Sharon Nelson also reported all her by-laws are marked draft. This came up after the question of a quorum was brought up. Vernetta presented members with a current copy of the draft, a copy of Glendive by-laws and Missoula by-laws. Vernetta also provided proposed by-laws. She requested members review all and be ready to address making changes by the January meeting. An area of focus will be to choose a Chair.

Newsletter:

Ideas for the newsletter were to put the training survey information in article format. Also to put Steve Beck quotes in and mention Part II will be coming.

Next Meeting

Late November then break until January.

